Transitlink eVoucher System Step-By-Step Redemption Process



## 1. When can students redeem the evouchers?

Students can only redeem the evouchers from the 28<sup>th</sup> of the current month to the 10<sup>th</sup> of the next month.

### 2. Where to redeem the vouchers?

Students can choose to redeem the eVoucher through the Transitlink Add Value Machines (AVM) <u>or</u> at any TransitLink Ticket Offices located at selected stations.

# (a) Through TransitLink Add Value Machines (AVMs)

Please note that the TransitLink Add Value Machines (AVMs) are purple coloured. It is <u>not</u> the silver-coloured ticket machines found in all train stations. Kindly refer to TransitLink <u>website</u> for the location of the AVMs. Alternatively, you can download the free smartphone app (search for "Transitlink Mobile Services") for iPhone and Android devices.









For students who wish to purchase concession passes by using the eVoucher and topping up the difference on their own, this can only be done at the TransitLink Ticket Offices.

# (b) Through TransitLink Ticket Office

TransitLink Ticket Offices are located at selected stations. Please refer to TransitLink's <u>website</u> for the list of Ticket Offices and their operating hours. **Please do not approach the SMRT or SBS Transit's Passenger Service Centre to redeem the eVouchers.** 









# To redeem the eVoucher

- Please produce your Student Smart Card (SSC) to the TransitLink officer.
- Inform the officer that you would like to redeem a eVoucher granted by your school.
- If an eVoucher is found, the TransitLink officer will proceed to top up/encode the value/concession pass into your card.
- For students who are given a top-up voucher but wish to purchase a concession pass, please inform the TransitLink officer when handing over your smart card. You will then be required to pay only the remaining cost of the concession pass after deducting the value of the eVoucher given by your school.

### 3. How do students redeem the evouchers through the Transitlink Add Value Machines?

**Step 1:** Place the card on the reader.



**Step 2:** Choose the "Redeem Voucher" button.

	Your card remaining value	Help ?
	\$20.00	Location Q
	Please select option below	Feedback
Тор-Ир С	ard Details Concession Concession Pass Extension	J
Penalty Fee	ustomer laim Voucher Reward	





#### For students who are redeeming the top-up vouchers

Step 4: Choose the "Select" button.

Proceed to confirm the redemption of voucher(s).					
				Cancel	g volue dwoye
	oved top-up voucher(s):	Top-up			
Select	MOE	Voucher \$40			

**Step 5:** Check that the new value is correct. Collect the card and receipt.



# For students who are redeeming Bus/Train concession passes

Step 4(a): Select the appropriate pass voucher. In this example, select "Bus Pass Voucher".

Proceed to c	Proceed to confirm the redemption of voucher. List of approved pass voucher(s) ready for redemption			
No 1	Sponsor MOE	Pass Voucher		

Choose concession pas	s period.		
			TransitLink adding value always
19 AUG 2013	- 18 SEP 2013	Select	Cancel X
20 AUG 2013	- 19 SEP 2013	Select	Back 🗲
21 AUG 2013	- 20 SEP 2013	Select	
22 AUG 2013	- 21 SEP 2013	Select	
23 AUG 2013	- 22 SEP 2013	Select	
24 AUG 2013	- 23 SEP 2013	Select	
25 AUG 2013	- 24 SEP 2013	Select	
26 AUG 2013	- 25 SEP 2013	Select	
	Bus Pass		

Qn: How do I know the expiry date of my old pass?

#### Answer:

The system will display the new validity periods starting from the date of expiry of the old pass (e.g. 18 Aug 2013 based on the screen above). Therefore, you should always select the first available date on the screen if you wish to start the new pass consecutively from the date of expiry of the old pass.

**Step 5:** Check that the details are correct. Collect the card and receipt.

