

Peicai Secondary School
 Subject Overview for Semester 1 2023
 Computer Applications/ Secondary 4 | Normal (Technical)

TERM 1			
Week	Chapter/Topic/Skill/Area	Assignment/ Homework	Weighted Assessment
Week 3 T1W3 – CNY Celebration (Fri)	DOP4: Page and Section Breaks	DOP4 (Page and Section Breaks)	
Week 4 T1W4 – CNY (Mon & Tue)	DOP5: Mail Merge	DOP 5 (Mail Merge Part 1) DOP 5 (Mail Merge Part 2)	
Week 5 to 7 CPA HBL (Wed, 1 Feb)	Practise 2022 N level exam Paper 2 Practise 2021 N level exam Paper 2 Specimen Exam Paper - Paper 2		
Week 8	Sample Paper Set 1 (Revision) - Paper 2		
Week 9 CPA HBL (Wed, 1 Mar)	SST7: Data Lookup and Filtering	SST7A (Lookup Function (VLOOKUP) (I) SST7B (Lookup Function (VLOOKUP) (II)	<u>WA1 (Practical)</u> <ul style="list-style-type: none"> • Paper 2 format • Inkscape • DOP (Word) • IMC (Powerpoint)
Week 10	SST7: Data Lookup and Filtering	SST7C (Filtering Data I) SST7D (Filtering Data II)	

TERM 2			
Week	Chapter/Topic/Skill/Area	Assignment/ Homework	Weighted Assessment
Week 1 CPA HBL (Wed, 22 Mar)	SST8: Data Validation and Analysis	SST8A (Data Validation I) SST8B (Data Validation II)	
Week 2	SST8: Data Validation and Analysis	SST8C (What-If Analysis (Using Goal Seek) (I) SST8D (What-If Analysis (Using Goal Seek) (II)	
Week 3 T2W3 – Good Friday (Fri) CPA HBL (Wed, 5 Apr)	Practise 2022 N level exam Paper 3		
Week 4	Practise 2021 N level exam Paper 3		
Week 5 to 7 T2W6 – Hari Raya Puasa (in-lieu) (Mon) T2W7 – Labour Day (Mon) CPA HBL (Wed, 3 May)	Specimen Exam Paper - Paper 3 CPF 4: Internet Applications CPF5: Use and Impact of Computers	CPF 4A (Internet Applications I) CPF5 (Use and Impact of Computers)	<u>WA2 (Practical)</u> <u>– Week 6</u> • Paper 3 format • Video creation (OpenShot) • SST (Excel) • Gaming (Scratch)
Week 8 to 10 CPA HBL (Wed, 17 May Apr)	Sample Paper Set 1 (Revision) - Paper 1 - Paper 3		

The subject overview is tentative and is subject to changes.